



## LaHave & District Volunteer Fire Department

### Request for Proposal (RFP)

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#### LaHave & District Volunteer Fire Department

PO Box 141  
LaHave, Nova Scotia  
B0R 1C0

#### Fire Station Building Repairs

Issuance Date: May 18, 2016

Deadline for Submissions: **June 30, 2016**

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#### Project Introduction

The LaHave & District Volunteer Fire Department requests written proposals to provide building repair services to the Department's Fire Station as outlined in the following.

Interested contractors are urged to arrange a viewing of the Fire Station in order to become familiar with the project requirements. Viewings can be arranged by contacting the Building Maintenance Supervisor, Mr. Mike Mulock at 902-688-2713.

#### Scope of Requirements

Supply and installation services for:

- Repair/Resurfacing of low slope roof at the rear of the Fire Station**
  - Alleviate leakage associated with snow/ice buildup. Contractor to recommend an appropriate roofing product which will provide a long-life solution.
  
- Building exterior side wall repairs**
  - Correct one section of foundation which is currently below grade and causes water ingress during heavy rainfall. It is anticipated that some drainage work will be required adjacent to this section.

- Removal of side door and re-cladding of exterior with any framing work as required.
- Drywall interior of removed door and repair to any adjacent drywall previously damaged by water.
- Drywall finishing, priming and painting
- **Replacement of rear door**
  - Supply and install a new energy efficient, steel door and frame at the rear of the building along with any necessary exterior cladding work and interior drywall repairs, priming, and painting.
- **Upgrades to interior stairs**
  - Renovations to interior stairs to improve access and safety to the 2<sup>nd</sup> floor.

#### **Additional Requirements**

- Standards - All work undertaken must comply with all applicable Municipal and Provincial building codes, standards, regulations, and workers' safety rules.
- Insurance - successful bidder must carry adequate liability insurance coverage
- Any work undertaken cannot prevent the day-to-day operations of the Fire Station

#### **Proposal Submissions**

- Proposals are requested in writing - hard copy or via email to [jmm1955@hotmail.com](mailto:jmm1955@hotmail.com)
- Proposals should indicate the products to be used where applicable (i.e. type of roofing solution and door) and sufficient detail about the work to be performed.
- Bidders must provide a START date and indicate the number of days/weeks the work is anticipated to take for successful completion.
- Deadline for submissions is **June 30, 2016**

#### **Selection / Award Process**

All proposals will be carefully reviewed with attention given to the following (in no particular order):

- Experience and capabilities
- Proposed solutions and products
- Timeline for completion
- Overall project cost

The lowest cost is not necessarily the determining factor in the awarding of the project but price will always be a key consideration.